

**GREENE CENTRAL SCHOOL, GREENE, NY
BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, NOVEMBER 1, 2017**

A regular meeting of the Greene Central School Board of Education was called to order at 6:00 p.m., by President, Brian Milk, in the Board Conference Room, High School/Middle School complex, South Canal Street, Greene, NY.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

ROLL CALL

Mr. Brian Milk, President
Mr. Scott Youngs, Vice-President
Mrs. Tammie McCauley
Mr. Seth Barrows
Mr. Jason Burghardt
Mr. Nicholas Drew
Mr. Douglas Markham

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent of Schools
Mr. James Walters, High School Principal
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal, Director of Athletics & PE
Mr. Gerald Abbey, Jr., Interim Facilities Director
Mr. Dennis Symons, Interim Head Bus Driver

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Youngs, seconded by Burghardt, to adjourn to Executive Session at 6:01 p.m. for the following:
 - To discuss the matter leading to appointment of a Particular person.

EXECUTIVE SESSION

Yes-7, No-0

- Motion made by McCauley, seconded by Burghardt, to adjourn Executive Session at 6:28 p.m.

ADJOURN EXECUTIVE SESSION

Yes-7, No-0

- President Milk reconvened the meeting 6:30 p.m.

RECONVENE

13. REVIEW COMMITTEE SCHEDULE

ADD/DELETIONS TO AGENDA

Add: Budget Committee met on October 25, 2017
Building & Grounds Committee met on November 1, 2017

- Motion made by McCauley, seconded by Youngs, to approve the minutes of the Regular Board Meeting held on Wednesday, October 18, 2017 with the following correction:
Page 7, Public Comment, Dennis Symons comments – *Dennis Symons, Head Bus Driver, thanked Board member Drew and the Town of Greene crew for moving the pile of excess dirt at the bus garage.*

**APPROVE MINUTES
10/18/17 MTG.**

Yes-7, No-0

- November 3 – PTO Movie Night – 6:00 p.m.
- November 3 - Health Insurance Consortium – 6:30 p.m.
- November 6 – CCSBA meeting 6:00 p.m.
- November 10 – Veterans' Day – No School

CALENDAR:

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- November 10, 11 & 12 – Middle School Footlights - Lion King, Jr.
- November 15 – Board of Education Meeting – 6:00 p.m.
- November 16 – DCMO BOCES School Board Institute – @ Oneonta – Topic ESSA
- November 22-24 – Thanksgiving Recess
- November 29 – Board of Education Meeting – 6:00 p.m.
- December 20 – Board of Education Meeting – 6:00 p.m.

PUBLIC COMMENT: - None.

MODIFY BOE MEETING SCHEDULE - Motion made by Burghardt, seconded by Markham, to change the December 6, 2017 scheduled meeting to November 29, 2017 at 6:00 p.m.
Yes-7, No-0

REPORTS: - None.

BOARD POLICIES #94, #96 & #97 SECOND READING & ADOPTION - Motion made by Youngs, seconded by Barrows, to approve the second reading and adoption of the following Board policies as read:
• #94 – Blood Borne Pathogens (*new*)
• #96 – Payment of Fingerprinting Fees (*new*)
• #97 – Loss or Destruction of District Property (*new*)
Yes7-, No-0

BOARD COMMITTEE REPORTS:

- **Budget Committee** – Board member Barrows reported for the committee on the following from their meeting on October 25, 2017:

- Reviewed the process, likes/dislikes;
- Discussed expanding planning to look at budget numbers over 3-5 years;
- How can we humanize the budget process;
- Discuss with Administrative team in January on budget concerns/needs;
- Develop a punch list of things that have to be done;
- Develop/start a small capital project;
- Developed the budget calendar which the Board will approve tonight.

- **Building & Grounds Committee** – Board member Drew reported for the committee on the following from their meeting on November 1, 2017:

- Preparation for 2018 budget by developing and prioritizing a list of equipment needs and improvements;
- Clean-out of auditorium fan room storage area;
- Installation of water drinking station behind the concession stand – shared service with the Town of Greene for stone needed – plumbing and completion was done in-house;
- Need of small capital project to help with equipment needs and other repairs/replacements.

- Gerald Abbey, Interim Facilities Director, stated that if the Board is looking at designating a line item in the budget for a small capital project (\$100,000), a list of identified items to be included needs to be prepared, submitted to the architects, and then when the budget passes the project is ready to be sent to SED for approval in order to be able to go out to bid July 1st for summer work.

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- Nothing.

TRANSPORTATION:

- **The Superintendent of Schools recommends the following Board actions:**

**EDUCATION &
PERSONNEL
RESIGNATION(S):
JAMIE MILK – AIDE**

- Motion made by Drew, seconded by Markham, to accept the resignation of Jamie Milk from her position as a Teacher Aide effective November 24, 2017 with appreciation.

Yes-6, No-0, Abstain-1(Milk)

- Motion made by Drew, seconded by Youngs, to accept the resignation of Jessica Anderson from her position as a Teacher Aide to accept a position as Typist effective November 5, 2017.

**JESSICA ANDERSON-
AIDE**

Yes-7, No-0

- Motion made by Youngs, seconded by Burghardt, to appoint Jessica Anderson as a 10 month Typist effective November 6, 2017, conditional appointment requiring reachable placement on Civil Service exam list when next given in Chenango County. One year probationary period to commence upon Civil Service approval.

**APPOINTMENT(S):
JESSICA ANDERSON-
TYPIST (10 MONTH)**

Yes-7, No-0

- Motion made by Youngs, seconded by Burghardt, to appoint John Fuller as a Custodial Worker effective November 2, 2017 for a one-year probationary period ending November 1, 2018.

**JOHN FULLER -
CUSTODIAL WORKER**

Yes-7, No-0

- Upon the recommendation of the Superintendent, on motion of Youngs, seconded by Burghardt, the following probationary appointment is hereby made:

**MICHELLE
HASSELBARTH -
DIRECTOR OF SPECIAL
PROGRAMS**

Name of Appointee:

Michelle Hasselbarth

Tenure Area:

Director of Special Programs

Date of Commencement

of Probationary Service:

On or before November 27, 2017

Expiration Date of

Appointment:

On or before November 26, 2021

Certification Status:

District Leader – Permanent

Yes-7, No-0

- Motion made by Youngs, seconded by Markham, to appoint the following individuals to the 2017-2018 Substitute Rosters effective November 2, 2017:

SUBSTITUTE ROSTERS

- Louise Tumminia – Substitute Teacher Aide UPK-5
- Lori Ganoung – Substitute Bus Driver

Yes-7, No-0

- Motion made by Drew, seconded by Markham, to appoint Ron Rapp as a Boys' Basketball Unpaid Volunteer effective November 2, 2017.

**RON RAPP – BOYS'
BASKETBALL VOL.**

Yes-7, No-0

- Motion made by Burghardt, seconded by McCauley, to approve the request of Brent Kim for an unpaid leave of absence from his teaching position on November 2 and 3, 2017.

**UNPAID LEAVE
REQUEST-BRENT KIM**

Yes-7, No-0

**CO-CURRICULAR
ROSTER UPDATE**

- Motion made by McCauley, seconded by Burghardt, to modify the Co-Curricular Roster for the 2017-2018 school year as follows:

- Morning Program Coordinator – remove Sarah Roth and replace with Theresa Miller
- Mentor – Linda Garbarino as a mentor for Page Flanagan
- Mentor – Heather Rice as a mentor for Sarah Roth
- Mock Trial Club
- Mock Trial Club Volunteer Advisor – James deHaan

Yes-7, No-0

**NON-INSTRUCTIONAL
SICK BANK REQUEST-
REBECCA GENTER**

- Motion made by Drew, seconded by McCauley, to approve the recommendation of the Non-Instructional Sick Bank Committee to approve the withdrawal of twenty (20) days for Rebecca Genter, Bus Driver. Said withdrawal to cover the period of October 30, 2017 through November 30, 2017.

Yes-7, No-0

**TEXTBOOK APPROVAL
BIOLOGY**

- Motion made by Youngs, seconded by Barrows, to approve the purchase of the following Biology textbook and supplemental resources:

- *Biology*, Houghton Mifflin Harcourt © 2017
- Biology Interactive Reader, McDougal Littell
- Biology Assessment, Houghton Mifflin Harcourt

Yes-7, No-0

**CREATE POSITION –
TEACHER AIDE**

- Motion made by Youngs, seconded by Markham, to create a full-time Teacher Aide position effective November 2, 2017.

Yes-7, No-0

**BUSINESS & FINANCE:
TREASURER'S REPORT
ACTIVITY FUNDS**

- Motion made by Burghardt, seconded by Youngs, to accept the Treasurer's Report for the Extra-Curricular Activity Funds for September 2017 as presented.

Yes-7, No-0

**INTERNAL CLAIMS
AUDITOR REPORT**

- Motion made by McCauley, seconded by Burghardt, to accept the Internal Claims Audit Reports for September 2017 as presented.

Yes-7, No-0

BUDGET CALENDAR

- Motion made by Youngs, seconded by Burghardt, to accept the 2018-2019 Budget Calendar as presented.

Yes-7, No-0

- Board member Youngs thanked all Board members who are on the Budget Committee for their time and commitment to one of the more difficult board committees.

**DONATION FROM
KERRY BIO SCIENCE**

- Motion made by Drew, seconded by Barrows, to accept with appreciation, the generous donation of \$1,000.00 from Kerry Bio Science of Norwich, NY to be put towards any program the district chooses.

Yes-7, No-0

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- Motion made by McCauley, seconded by Markham, to declare the attached list (Exhibit "A") of library books from the Intermediate School as obsolete/surplus and to disposal of the same.

**OBSOLETE/SURPLUS
INTERMEDIATE
SCHOOL LIBRARY
BOOKS**

Yes-7, No-0

- Motion made by Burghardt, seconded by Markham, to approve a General Fund transfer to A5510.200-07-5 Transportation from A9060.800-01 Health Insurance of \$3,300.00 for the installation of bus cameras.

**ACCOUNT TRANSFER &
EQUIPMENT PURCHASE**

Yes-7, No-0

- Motion made by Burghardt, seconded by Youngs, to approve the agreement "Agreement for Joint Financing of Workers' Compensation Benefits Under General Municipal Law Article 5-G" copy attached as Exhibit "B" through June 30, 2023.

**JOINT FINANCING
AGREEMENT –
WORKERS' COMP.**

Yes-7, No-0

- None.

**ONGOING
DISCUSSION ITEMS:**

**REVIEW BOARD
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
3/7/2007	Policy/ Procedure Manual	BOE and Superintendent	Ongoing
1/25/2017	Review of Implementation of Anti-Discrimination & Sexual Harassment Policies	BOE and Superintendent	Nov. 15, 2017

**SUPERINTENDENT'S
REPORT:**

- **Interim Superintendent Gordon Daniels reported on the following:**
1) Reading Series update – Bryan Ayres, Intermediate School Principal, and January Pratt, Primary School Principal, Will give an update on the new reading series at the November 15th board meeting.

2) Science Teacher injury – James Walters, High School Principal, reported that Mr. Karl, 9th grade Earth Science Teacher, was preparing a lab activity on minerals. He was attempting to split a rock mineral and hit his thumb splitting it open. Mr. Walters took Mr. Karl to the walk-in clinic where they took x-rays, gave a tetanus shot and bandaged the wound.

3) iPads – iPads are ready for Board members to receive at the end of the meeting. Kim Kalem, Instructional Technology Coordinator, will be available 30 minutes before the next meeting on November 15th, to review use and answer any questions board members may have.

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REVIEW COMMITTEE
SCHEDULE:**

Committee Name:	Last Meeting:	Next Meeting:
Budget	Oct. 25, 2017	December
Building & Grounds	Nov. 1, 2017	
Transportation	Nov. 2, 2016	November 9, 2017 @ 4 p.m. (Bus Garage)
Employee	Oct. 18, 2017	
Audit	Sept. 20, 2017	
Curriculum & Technology	June 7, 2017	
Legislative		
Tenure		
Sabbatical		
Policy	Oct. 16, 2017	

***Policy Committee** – will be meeting soon to review the next group of Board Policies.

***Curriculum & Technology Committee** – Administrators who have upcoming Budgetary needs should let the committee know.

***Transportation** – Thursday, November 9, 2017 at 4:00 p.m. at the Bus Garage to review needs/concerns.

**PUBLIC COMMENT:
TOMMY TRAN**

- Tommy Tran, a senior, who was attending the meeting as part of his Public Policy class, stated that he found the meeting "pretty cool".

MARIE SCOFIELD

- Marie Scofield, stated that as a Social Studies teacher, she was proud of Tommy Tran and Ryan Smith who attended the meeting. She also thanked Mr. Calice and the Board for allowing some middle school teachers to attend the State Middle School conference this year. She is happy that the Board is looking at the budget differently, humanizing the numbers. She stated that she would be asking at the budget hearing to see the amount of money that has gone into reserves over the past years. She reminded everyone of the upcoming Middle School Footlights production and that it involves 103 students this year.

BRYAN AYRES

- Bryan Ayres, Director of PE & Athletics, commented on the following:

- Fall season is wrapping up and he has asked for End of the Season Reports which will then be submitted to the Board hopefully at the November 29th meeting.
- Varsity and JV winter sports begin November 6, 2017.
- Letter received from the Oxford School Board recognizing our Girls' Varsity Soccer Team who joined the Oxford girls in singing the National Anthem when their audio version went down.

He shared the following documents with the Board:

- Coaches Handbook has been updated and is available on-line.
- Updates on wind chill and heat indexes – weatherbug.com
- Drone policy for athletic events
- New registrant students and eligibility based on transfer paperwork
- Contest reporting form
- Scholar athlete form
- Wrestling coaches will institute a pre-game procedure of having an athlete from each team read a sportsmanship message to the crowd

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- Board member Barrows asked who calls a game due to thunder and lightning? **SETH BARROWS**
- Bryan Ayres stated that the officials should call the game and if not, then the coaches, or thirdly a fan with knowledge of the policy.
- Drone policy should be added to current policies.
- Board member Burghardt, thanked Mr. Timothy Calice and the Committee involved in planning the Wall of Fame Plaque Presentation. It was very well done and a proud moment for his family. He also thanked the district for the use of the cafeteria for the field hockey end of the season awards ceremony. **JASON BURGHARDT**
- Motion made by Youngs, seconded by Markham, to adjourn to Executive Session for the following at 7:15 p.m.:
 - To discuss a matter relating to the performance of a particular person.**EXECUTIVE SESSION**
Yes7-, No-0
- Motion made by McCauley, seconded by Markham, to adjourn Executive Session at 8:52 p.m. **ADJOURN EXECUTIVE SESSION**
Yes-7, No-0
- President Milk reconvened the meeting at 8:52 p.m. **RECONVENE**
- Interim Superintendent Daniels handed out iPads to Board Members and quickly went over how to use them. **IPADS**
- Motion made by McCauley, seconded by Burghardt, to adjourn the meeting at 9:05 p.m. **ADJOURNMENT**
Yes-7, No-0

Respectfully Submitted,

Donna Marie Utter
District Clerk